

Refund Request Form

Student request	
Name:	
Student number:	
Course:	
Reason for request: <u>(Please note evidence must be supplied to support any formal refund request)</u>	
Deposit Account: Please note refunds will only be paid via electronic transfer. Please nominate an authorised account for deposits:	
Account Name:	
BSB:	Ac No:
I authorise refunded amounts to be deposited into the above nominated account.	
Sign:	Date:

CEO action	
Name:	
Type of evidence supplied:	
Action:	<input type="checkbox"/> Approved <input type="checkbox"/> Not approved
Reason for decision:	
Sign:	Date: